



GLOBAL ENVIRONMENT FACILITY
EVALUATION OFFICE

OPS4

PROGRESS TOWARD IMPACT



FOURTH OVERALL PERFORMANCE STUDY OF THE GEF

QUALITY ASSURANCE PEER GROUP: APPROACH AND WORK PLAN

METHODOLOGICAL PAPER #20



QUALITY ASSURANCE PEER GROUP (QAPG) OF OPS4

Approach and work plan

April 20, 2009

Introduction

This document sets out the key elements of the Quality Assurance Peer Group (QAPG) of OPS4. It describes the background of the Group, its purpose, the scope and general approach and methods, the composition of the Group and the time schedule. This document serves as a basic reference guide for the review to be undertaken.

Background

The Third Assembly of the GEF held in Cape Town, South Africa, in August 2006 requested the GEF-Council to ensure the preparation of a fourth overall performance study (OPS4) of the GEF for submission to the next assembly meeting. In June 2007, the GEF Evaluation Office proposed to the Council to undertake the Fourth Overall Performance Study as part of its regular work program. The Council approved the principle that OPS4 would be managed and implemented by the Evaluation Office, except for study components that would pose a conflict of interest. Work for the OPS4 started in 2008 and is scheduled to continue until September 2009 when the OPS4 Final Report will be presented to the Replenishment Meeting. The Evaluation Offices of the GEF Agencies were invited in December 2008 to be part of a Quality Assurance Peer Group, on a voluntary basis.

Purpose

This task builds on previous experience of collaboration between the GEF Evaluation Office and the Evaluation Offices of the GEF Agencies, such as the joint evaluations of the GEF Activity Cycle and the Small Grants Programme. The purpose of the review is to provide the GEF Evaluation Office with an independent perspective on the quality of methodologies and data being used for the OPS4.

Subject and Scope

The group will review relevant OPS4 documents to provide a peer review perspective during the OPS4 process.

The group will examine and comment on:

1. OPS4 Methodology
2. OPS4 data and information used for analysis
3. Draft of OPS4 Interim Report
4. OPS4 sub studies and case studies
5. Draft of OPS4 Final Report

Composition

The Group will be comprised of representatives of the Evaluation Offices of GEF Agencies. The QAPG has the following composition:

- Juha Uitto, UNDP
- Michael Spilsbury, UNEP
- Richard Bolt, ADB
- Rachel Bedouin, FAO
- Robert Moore, FAO
- Lauren Kelly, WB
- Richard Worden, WB
- Ken Chomitz, WB
- Johannes Dobinger, UNIDO

Reporting

Members of the group will submit their comments/findings/suggestions directly to the GEF Evaluation Office. The Office will compile this information and send it to the entire group, with an audit trail on how comments and suggestions were taken into account.

Responsibilities of the GEF Evaluation Office

The Office will provide all needed documents and information related to OPS4 to all the members of the group. It will support the Group through teleconferences, videoconferences, face-to-face meetings where needed and will provide a contact point for the Group.

Documents to be reviewed (not exhaustive)

- OPS4 Methodology paper
- OPS4 Data (progress on OPS4 related to the 5 clusters)
- Draft OPS4 Interim Report
- OPS4 sub studies, case studies and technical reports (including Governance, Resource, Gender, etc)
- Draft OPS4 Final Report

Review Process and Schedule

1. Representatives of GEF Agencies Evaluation Offices participate in the interagency meeting on OPS4 on Theories	January 27, 2009
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of Change for the focal area work	
2. Teleconference to discuss the upcoming work	15 th April 2009
3. GEF EO to send OPS4 Methodology paper, draft outline of the Interim Report.	20 th April 2009
4. GEF EO to send OPS4 preliminary data, if feasible.	First week of May 2009
5. GEF EO to send Draft Interim Report of OPS4.	8 th May 2009
6. Second teleconference to discuss issues raised by the review of the Interim Report.	If needed – 14 or 15 May
7. Members of group to send findings/recommendations to GEF EO.	15 th May 2009 cob
7. GEF EO to send OPS4 sub studies, technical papers and other relevant documentation.	As they become available
8. GEF EO to send draft of OPS4 final report.	July / early August
9. Meeting to discuss issues raised by the review of the draft OPS4 final report.	Possibly early August
10. Deadline for comments on OPS4 report	To be decided, but probably 2 nd half of August

Notes:

Throughout the period, consultations will take place between members of the group and GEF Evaluation Office, and within the Group as necessary.

